

Spencer Finance Committee  
July 17, 2013  
Minutes

**Call meeting to order** 7:05 p.m.

**Members present:** Mary Braney, Chair, Paul McLaughlin, Vice Chair, Nancy Herholz, Tom Parker, Chris Bowen, Chris Kandel, Robbin Joyce, Bill Wall & John Desmarais.  
Adam Gaudette, Town Administrator; Peter Adams, Ex Officio.

**Guests:** Dr. Edward Malvey, Interim Superintendent of Schools; Ms. Julie Surprenaut, Business Administrator, Susan Torrey, Treasurer, SEBRSD

**Minutes of April 9, 2013 meeting**

Motion to approve minutes with correction of time adjourned @ 9:20p.m.: Tom Parker  
Second: Bill Wall  
Approved: Unanimously

**Committee reorganization for FY2014**

- Election of officers

**Chair**

Motion made by: Nancy Herholz to nominate Mary Braney  
Second: Tom Parker  
Mary Braney accepted the nomination  
Approved: Unanimously

**Vice Chair**

Motion made by: Tom Parker to nominate Paul McLaughlin  
**Second:** Chris Bowen  
Paul McLaughlin accepted the nomination  
Approved: Unanimously

**Secretary**

Motion made by: Chris Bowen to nominate Nancy Herholz  
Second: John Desmarais  
Nancy Herholz accepted the nomination  
Approved: Unanimously

- **Appointment/reappointment of liaisons**

1. Capital Improvement Planning Committee: Nancy Herholz
2. Financial Planning Committee: Paul McLaughlin & Tom Parker
3. School Building Planning Committee: Chris Bowen
4. School Capital Planning Committee: Chris Kandel

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5. SEBRSC: Julie Parenteau

**July 25 Special Town Meeting information**

Adam Gaudette presented and discussed:

- Calendar for July
  - MGL C. 71, 16B
  - Letter from Department of Elementary & Secondary Education (DESE) on 1/12 Budget
  - Latest Budget from new Business Manager with Assessment Calcs (This line was presented by Dr. Malvey & Ms. Surprenaut).
  - Special Town Meeting Warrant
- Mr. Gaudette reviewed & explained four (4) through six (6) of the Warrant Articles; Explanation for amount of the revised FY14 assessment and additional contribution in Articles one (1) & two (2) by Dr. Malvey & Ms. Surprenaut.

Discussion, questions and comments from committee members.

See attachment with Fincom's Warrant Article voting recommendations.

\*8:45 brief recess to change video; resumed meeting at 8:55

**8:55 p.m. Meeting** with Dr. Edward Malvey, Interim Superintendent of Schools; Ms. Julie Surprenaut, Business Administrator, Susan Torrey, Treasurer, SEBRSD  
Regarding FY14 budget request

Dr. Malvey & Ms. Suprenaut presented line by line detailed explanation of the SEBRSD FY14 Budget, Revenue sources and FY14 budget breakdown by each school. Discussion with regard to cuts that were made to adopt the current budget of \$24.7M (from \$26.5M); reduction in force and the impact on the schools; and the plan to correct past errors and put the district back on track (fiscally) and to "work our way out of Level 3 status." This classification is based on a scale of 1 to 5, per MCAS scores.

Discussion, questions, comments were made by committee members, BoS representative (John Stevens) and town residents.

**Correspondence:**

Members received via email copies of SEBRHS FY14 budget, FY14 revenue sources, FY14 budget by school & Special Town Meeting Warrant.

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**Any other business**

Nothing further

**Adjourn:** 10:25 p.m.

Motion made by: Chris Bowen

Second: Chris Kandel

Approved: Unanimously

Next regular Finance Committee meeting August 20, 2013

Respectfully Submitted,

*Nancy E. Herholz*